

# OTAMARAKAU SCHOOL

## ANNUAL FINANCIAL STATEMENTS

### FOR THE YEAR ENDED 31 DECEMBER 2024

School Directory

Ministry Number: 1872

Principal: Aneta Smith

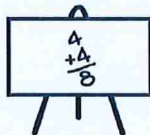
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Accountant / Service Provider:



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# OTAMARAKAU SCHOOL

Annual Financial Statements - For the year ended 31 December 2024

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# Otamarakau School

## Statement of Responsibility

For the year ended 31 December 2024

The Board accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management (including the Principal and others, as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the School's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2024 fairly reflects the financial position and operations of the School.

The School's 2024 financial statements are authorised for issue by the Board.

*Byce Todd*

Full Name of Presiding Member

*[Signature]*

Signature of Presiding Member

5-6-25

Date:

*Aneta Smith*

Full Name of Principal

*[Signature]*

Signature of Principal

5.6.25

Date:

# Otamarakau School

## Statement of Comprehensive Revenue and Expense

For the year ended 31 December 2024

	Notes	2024 Actual \$	2024 Budget (Unaudited) \$	2023 Actual \$
<b>Revenue</b>				
Government Grants	2	1,148,271	1,033,000	1,060,325
Locally Raised Funds	3	107,990	48,500	187,487
Interest		4,955	2,000	4,496
<b>Total Revenue</b>		<b>1,261,216</b>	<b>1,083,500</b>	<b>1,252,308</b>
<b>Expense</b>				
Locally Raised Funds	3	67,567	35,500	28,091
Learning Resources	4	794,698	688,100	770,798
Administration	5	208,272	221,000	171,863
Interest		995	-	1,330
Property	6	255,134	171,250	222,459
Loss on Disposal of Property, Plant and Equipment		-	-	-
<b>Total Expense</b>		<b>1,326,666</b>	<b>1,115,850</b>	<b>1,194,541</b>
<b>Net Surplus / (Deficit) for the year</b>		<b>(65,450)</b>	<b>(32,350)</b>	<b>57,767</b>
Other Comprehensive Revenue and Expense		-	-	-
<b>Total Comprehensive Revenue and Expense for the Year</b>		<b>(65,450)</b>	<b>(32,350)</b>	<b>57,767</b>

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes which form part of these financial statements.



# Otamarakau School

## Statement of Financial Position

As at 31 December 2024

	Notes	2024 Actual \$	2024 Budget (Unaudited) \$	2023 Actual \$
<b>Current Assets</b>				
Cash and Cash Equivalents	7	345,675	92,350	153,962
Accounts Receivable	8	64,167	55,000	58,654
GST Receivable		-	4,000	2,692
Prepayments		8,984	5,000	8,390
Inventories	9	15,268	-	-
Investments		15,800	15,800	15,800
Funds Receivable for Capital Works Projects	16	2,936	-	-
		<u>452,830</u>	<u>172,150</u>	<u>239,498</u>
<b>Current Liabilities</b>				
GST Payable		23,458	-	-
Accounts Payable	12	70,470	75,000	67,221
Revenue Received in Advance	13	21,725	-	15,000
Provision for Cyclical Maintenance	14	35,357	-	-
Finance Lease Liability	15	5,738	5,000	5,790
Funds held for Capital Works Projects	16	177,566	-	52,083
		<u>334,314</u>	<u>80,000</u>	<u>140,094</u>
<b>Working Capital Surplus/(Deficit)</b>		<b>118,516</b>	<b>92,150</b>	<b>99,404</b>
<b>Non-current Assets</b>				
Property, Plant and Equipment	11	335,594	243,000	403,941
		<u>335,594</u>	<u>243,000</u>	<u>403,941</u>
<b>Non-current Liabilities</b>				
Provision for Cyclical Maintenance	14	60,807	32,000	46,840
Finance Lease Liability	15	2,403	500	8,142
		<u>63,210</u>	<u>32,500</u>	<u>54,982</u>
<b>Net Assets</b>		<u><u>390,900</u></u>	<u><u>302,650</u></u>	<u><u>448,363</u></u>
<b>Equity</b>		<u><u>390,900</u></u>	<u><u>302,650</u></u>	<u><u>448,363</u></u>

The above Statement of Financial Position should be read in conjunction with the accompanying notes which form part of these financial statements.



# Otamarakau School

## Statement of Changes in Net Assets/Equity

For the year ended 31 December 2024

	Notes	2024 Actual \$	2024 Budget (Unaudited) \$	2023 Actual \$
Equity at 1 January		448,363	335,000	390,596
Total comprehensive revenue and expense for the year		(65,450)	(32,350)	57,767
Contributions from the Ministry of Education		-	-	-
Distributions to the Ministry of Education		-	-	-
Contribution - Furniture and Equipment Grant		7,987	-	-
Equity at 31 December		390,900	302,650	448,363
Accumulated comprehensive revenue and expense		390,900	302,650	448,363
Reserves		-	-	-
Equity at 31 December		390,900	302,650	448,363

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes which form part of these financial statements.



# Otamarakau School

## Statement of Cash Flows

For the year ended 31 December 2024

	Note	2024 Actual \$	2024 Budget (Unaudited) \$	2023 Actual \$
<b>Cash flows from Operating Activities</b>				
Government Grants		320,160	248,000	274,889
Locally Raised Funds		105,132	48,500	199,528
Goods and Services Tax (net)		26,150	-	9,752
Payments to Employees		(178,990)	(150,000)	(188,818)
Payments to Suppliers		(226,233)	(155,850)	(142,518)
Interest Paid		(995)	-	(1,330)
Interest Received		4,955	2,000	4,496
<b>Net cash from/(to) Operating Activities</b>		<b>50,179</b>	<b>(7,350)</b>	<b>155,999</b>
<b>Cash flows from Investing Activities</b>				
Purchase of Property Plant & Equipment (and Intangibles)		(15,732)	(6,000)	(188,376)
Purchase of Investments		-	-	-
<b>Net cash from/(to) Investing Activities</b>		<b>(15,732)</b>	<b>(6,000)</b>	<b>(188,376)</b>
<b>Cash flows from Financing Activities</b>				
Furniture and Equipment Grant		7,987	-	-
Finance Lease Payments		(5,791)	(6,500)	(7,522)
Funds Administered on Behalf of Other Parties		155,070	-	21,278
<b>Net cash from/(to) Financing Activities</b>		<b>157,266</b>	<b>(6,500)</b>	<b>13,756</b>
<b>Net increase/(decrease) in cash and cash equivalents</b>		<b>191,713</b>	<b>(19,850)</b>	<b>(18,621)</b>
Cash and cash equivalents at the beginning of the year	7	153,962	112,200	172,583
<b>Cash and cash equivalents at the end of the year</b>	<b>7</b>	<b>345,675</b>	<b>92,350</b>	<b>153,962</b>

The Statement of Cash Flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries, use of land and buildings grant and expense and other notional items have been excluded.

The above Statement of Cash Flows should be read in conjunction with the accompanying notes which form part of these financial statements.



Appendix A – Summary of unadjusted differences:

Account Name	Debit	Credit
Short-term Deposits with Maturities Between Three Months and One Year		4,600.00
Other revenue	4,600.00	
<i>To correctly record investment balance for the year ended 31 December 2024</i>		
Repairs & Maintenance	2,936	
Funds held for capital works		2,936
<i>As per MOE, no more funds will be received for the Water Tank project</i>		



# Otamarakau School

## Notes to the Financial Statements

### For the year ended 31 December 2024

#### 1. Statement of Accounting Policies

##### a) Reporting Entity

Otamarakau School (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a School as described in the Education and Training Act 2020. The Board is of the view that the School is a public benefit entity for financial reporting purposes.

##### b) Basis of Preparation

###### Reporting Period

The financial statements have been prepared for the period 1 January 2024 to 31 December 2024 and in accordance with the requirements of the Education and Training Act 2020.

###### Basis of Preparation

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

###### Financial Reporting Standards Applied

The Education and Training Act 2020 requires the School, as a Crown entity, to prepare financial statements with reference to generally accepted accounting practice. The financial statements have been prepared with reference to generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The School is considered a Public Benefit Entity as it meets the criteria specified as 'having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders'.

###### PBE Accounting Standards Reduced Disclosure Regime

The School qualifies for Tier 2 as the School is not publicly accountable and is not considered large as it falls below the expense threshold of \$33 million per year. All relevant reduced disclosure concessions have been taken.

###### Measurement Base

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

###### Presentation Currency

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

###### Specific Accounting Policies

The accounting policies used in the preparation of these financial statements are set out below.

###### Critical Accounting Estimates And Assumptions

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

###### Cyclical maintenance

The School recognises its obligation to maintain the Ministry's buildings in a good state of repair as a provision for cyclical maintenance. This provision relates mainly to the painting of the School buildings. The estimate is based on the School's best estimate of the cost of painting the School and when the School is required to be painted, based on an assessment of the School's condition. During the year, the Board assesses the reasonableness of its painting maintenance plan on which the provision is based. Cyclical maintenance is disclosed at note 14.



*Useful lives of property, plant and equipment*

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment, as disclosed in the significant accounting policies, are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 11.

*Critical Judgements in applying accounting policies*

Management has exercised the following critical judgements in applying accounting policies:

*Classification of leases*

Determining whether a lease is a finance lease or an operating lease requires judgement as to whether the lease transfers substantially all the risks and rewards of ownership to the School. A lease is classified as a finance lease if it transfers substantially all risks and rewards incidental to ownership of an underlying asset to the lessee. In contrast, an operating lease is a lease that does not transfer substantially all the risks and rewards incidental to ownership of an asset to the lessee.

Judgement is required on various aspects that include, but are not limited to, the fair value of the leased asset, the economic life of the leased asset, whether or not to include renewal options in the lease term, and determining an appropriate discount rate to calculate the present value of the minimum lease payments. Classification as a finance lease means the asset is recognised in the statement of financial position as property, plant, and equipment, whereas for an operating lease no such asset is recognised. Finance lease liability disclosures are contained in note 15. Future operating lease commitments are disclosed in note 22.

*Recognition of grants*

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carry forward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

**c) Revenue Recognition**

*Government Grants*

The School receives funding from the Ministry of Education. The following are the main types of funding that the School receives:

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the School has the rights to the funding in the salary period they relate to. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

Other Ministry Grants for directly funded programs are recorded as revenue when the School has the rights to the funding in the period they relate to. The grants are not received in cash by the School and are paid directly by the Ministry of Education.

The property from which the School operates is owned by the Crown and managed by the Ministry of Education on behalf of the Crown. Grants for the use of land and buildings are not received in cash by the School as they equal to the deemed expense for using the land and buildings which are owned by the Crown. The School's use of the land and buildings as occupant is based on a property occupancy document as gazetted by the Ministry. The expense is based on an assumed market rental yield on the value of land and buildings as used for rating purposes.

This is a non-cash revenue that is offset by a non-cash expense. The use of land and buildings grants and associated expenditure are recorded in the period the School uses the land and buildings.

*Other Grants where conditions exist*

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

*Donations, Gifts and Bequests*

Donations, gifts and bequests are recognised as an asset and revenue when the right to receive funding or the asset has been established unless there is an obligation to return funds if conditions are not met. If conditions are not met, funding is recognised as revenue in advance and recognised as revenue when conditions are satisfied.

*Interest Revenue*

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

**d) Operating Lease Payments**

Payments made under operating leases are recognised in the Statement of Comprehensive Revenue and Expense on a straight line basis over the term of the lease.



**e) Finance Lease Payments**

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

**f) Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

**g) Accounts Receivable**

Short-term receivables are recorded at the amount due, less an allowance for expected credit losses (uncollectable debts). The School's receivables are largely made up of funding from the Ministry of Education. Therefore the level of uncollectable debts is not considered to be material. However, short-term receivables are written off when there is no reasonable expectation of recovery.

**l) Investments**

Bank term deposits are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance. A loss allowance for expected credit losses is recognised if the estimated loss allowance is material.

**j) Property, Plant and Equipment**

Land and buildings owned by the Crown are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements (funded by the Board) to buildings owned by the Crown or directly by the Board are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value, as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Gains and losses on disposals (i.e. sold or given away) are determined by comparing the proceeds received with the carrying amounts (i.e. the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

**Finance Leases**

A finance lease transfers to the lessee substantially all the risks and rewards incidental to ownership of an asset, whether or not title is eventually transferred. At the start of the lease term, finance leases are recognised as assets and liabilities in the statement of financial position at the lower of the fair value of the leased asset or the present value of the minimum lease payments. The finance charge is charged to the surplus or deficit over the lease period so as to produce a constant periodic rate of interest on the remaining balance of the liability. The amount recognised as an asset is depreciated over its useful life. If there is no reasonable certainty whether the School will obtain ownership at the end of the lease term, the asset is fully depreciated over the shorter of the lease term and its useful life.

**Depreciation**

Property, plant and equipment except for library resources are depreciated over their estimated useful lives on a straight line basis. Library resources are depreciated on a diminishing value basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Building Improvements	20–50 years
Board-owned Buildings	20–50 years
Furniture and Equipment	5–10 years
Information and Communication Technology	5 years
Motor Vehicles	5 years
Leased Assets held under a Finance Lease	Term of Lease
Library Resources	12.5% Diminishing value

**k) Impairment of property, plant, and equipment**

The School does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

**Non cash generating assets**

Property, plant, and equipment and intangible assets held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. If such indication exists, the School estimates the asset's recoverable service amount. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

In determining fair value less costs to sell, the School engages an independent valuer to assess market value based on the best available information. The valuation is based on comparison to recent market transaction etc.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in surplus or deficit.

The reversal of an impairment loss is recognised in surplus or deficit. A previously recognised impairment loss is reversed only if there has been a change in the assumptions used to determine the asset's recoverable service amount since the last impairment loss was recognised.



**l) Accounts Payable**

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

**m) Employee Entitlements**

*Short-term employee entitlements*

Employee entitlements that are expected to be settled within 12 months after the end of the reporting period in which the employees provide the related service are measured based on accrued entitlements at current rates of pay. These include salaries and wages accrued up to balance date and annual leave earned, by non teaching staff, but not yet taken at balance date.

*Long-term employee entitlements*

Employee benefits that are not expected to be settled wholly before 12 months after the end of the reporting period in which the employee provides the related service, such as retirement and long service leave, have been calculated on an actuarial basis.

The calculations are based on the likely future entitlements accruing to employees, based on years of service, years to entitlement, the likelihood that employees will reach the point of entitlement, and contractual entitlement information, and the present value of the estimated future cash flows. Remeasurements are recognised in surplus or deficit in the period in which they arise.

**n) Revenue Received in Advance**

Revenue received in advance relates to fees and grants received where there are unfulfilled obligations for the Group to provide services in the future. The fees or grants are recorded as revenue as the obligations are fulfilled and the fees or grants are earned.

The School holds sufficient funds to enable the refund of unearned fees in relation to international students, should the School be unable to provide the services to which they relate.

**o) Funds held for Capital works**

The School directly receives funding from the Ministry of Education for capital works projects that are included in the School five year capital works agreement. These funds are held on behalf and for a specified purpose. As such, these transactions are not recorded in the Statement of Comprehensive Revenue and Expense.

The School holds sufficient funds to enable the funds to be used for their intended purpose at any time.

**p) Provision for Cyclical Maintenance**

The property from which the School operates is owned by the Crown, and is vested in the Ministry. The Ministry has gazetted a property occupancy document that sets out the Board's property maintenance responsibilities. The Board is responsible for maintaining the land, buildings and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the school, makes up the most significant part of the Board's responsibilities outside day-to-day maintenance. The provision is a reasonable estimate, based on the School's best estimate of the cost of painting the school and when the school is required to be painted, based on an assessment of the school's condition.

The School carries out painting maintenance of the whole school over a 7 to 10 year period. The economic outflow of this is dependent on the plan established by the School to meet this obligation and is detailed in the notes and disclosures of these accounts.

**q) Financial Instruments**

The School's financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets, except for investments that are shares, are initially recognised at fair value and subsequently measured at amortised cost, using the effective interest method.

Investments that are shares are categorised as 'financial assets at fair value through other comprehensive revenue and expense' for accounting purposes in accordance with financial reporting standards. On initial recognition of an equity investment that is not held for trading, the School may irrevocably elect to present subsequent changes in the investment's fair value in other comprehensive revenue and expense. This election has been made for Investments that are shares. Subsequent to initial recognition, these assets are measured at fair value. Dividends are recognised as income in surplus or deficit unless the dividend clearly represents a recovery of part of the cost of the investment. Other net gains and losses are recognised in other comprehensive revenue and expense and are never reclassified to surplus or deficit.

The School's financial liabilities comprise accounts payable, borrowings, finance lease liability, and painting contract liability. Financial liabilities are subsequently measured at amortised cost using the effective interest method. Interest expense and any gain or loss on derecognition are recognised in surplus or deficit.



**r) Borrowings**

Borrowings on normal commercial terms are initially recognised at the amount borrowed plus transaction costs. Interest due on the borrowings is subsequently accrued and added to the borrowings balance. Borrowings are classified as current liabilities unless the School has an unconditional right to defer settlement of the liability for at least 12 months after balance date.

**s) Goods and Services Tax (GST)**

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statement of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

**t) Budget Figures**

The budget figures are extracted from the School budget that was approved by the Board.

**u) Services received in-kind**

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.



## 2. Government Grants

	2024 Actual	2024 Budget (Unaudited)	2023 Actual
	\$	\$	\$
Government Grants - Ministry of Education	315,714	246,000	262,070
Teachers' Salaries Grants	595,745	560,000	577,181
Use of Land and Buildings Grants	141,413	115,000	133,504
Ka Ora, Ka Ako - Healthy School Lunches Programme	93,636	110,000	74,619
Other Government Grants	1,763	2,000	12,951
	<u>1,148,271</u>	<u>1,033,000</u>	<u>1,060,325</u>

## 3. Locally Raised Funds

Local funds raised within the School's community are made up of:

	2024 Actual	2024 Budget (Unaudited)	2023 Actual
	\$	\$	\$
<b>Revenue</b>			
Donations and Bequests	10,397	-	3,057
Fees for Extra Curricular Activities	9,035	5,500	7,906
Trading	11,286	21,000	4,089
Fundraising and Community Grants	52,624	-	134,056
Other Revenue	24,648	22,000	38,379
	<u>107,990</u>	<u>48,500</u>	<u>187,487</u>
<b>Expense</b>			
Extra Curricular Activities Costs	24,948	14,500	15,109
Trading	14,135	11,000	4,842
Fundraising and Community Grant Costs	13,683	-	3,681
Other Locally Raised Funds Expenditure	14,801	10,000	4,459
	<u>67,567</u>	<u>35,500</u>	<u>28,091</u>
<b>Surplus/ (Deficit) for the year Locally Raised Funds</b>	<u>40,423</u>	<u>13,000</u>	<u>159,396</u>

## 4. Learning Resources

	2024 Actual	2024 Budget (Unaudited)	2023 Actual
	\$	\$	\$
Curricular	30,481	20,100	22,807
Employee Benefits - Salaries	683,782	625,000	683,086
Staff Development	15,575	13,000	11,927
Depreciation	53,274	30,000	52,978
Other Learning Resources	11,586	-	-
	<u>794,698</u>	<u>688,100</u>	<u>770,798</u>



## 5. Administration

	2024 Actual \$	2024 Budget (Unaudited) \$	2023 Actual \$
Audit Fees	10,316	5,000	3,500
Board Fees and Expenses	4,023	5,500	4,799
Other Administration Expenses	28,792	32,100	26,998
Employee Benefits - Salaries	59,162	54,000	50,354
Insurance	5,443	7,500	5,113
Service Providers, Contractors and Consultancy	6,900	6,900	6,480
Ka Ora, Ka Ako - Healthy School Lunches Programme	93,636	110,000	74,619
	<u>208,272</u>	<u>221,000</u>	<u>171,863</u>

## 6. Property

	2024 Actual \$	2024 Budget (Unaudited) \$	2023 Actual \$
Consultancy and Contract Services	343	-	11,890
Cyclical Maintenance	49,324	4,000	15,340
Heat, Light and Water	7,778	7,500	6,698
Repairs and Maintenance	13,073	5,000	15,696
Use of Land and Buildings	141,413	115,000	133,504
Employee Benefits - Salaries	33,420	31,000	30,822
Other Property Expenses	9,783	8,750	8,509
	<u>255,134</u>	<u>171,250</u>	<u>222,459</u>

The use of land and buildings figure represents 5% of the school's total property value. Property values are established as part of the nation-wide revaluation exercise that is conducted every 30 June for the Ministry of Education's year-end reporting purposes.

## 7. Cash and Cash Equivalents

	2024 Actual \$	2024 Budget (Unaudited) \$	2023 Actual \$
Bank Accounts	345,675	92,350	153,962
Cash and cash equivalents for Statement of Cash Flows	<u>345,675</u>	<u>92,350</u>	<u>153,962</u>

The carrying value of short-term deposits with original maturity dates of 90 days or less approximates their fair value.

Of the \$345,675 Cash and Cash Equivalents, \$177,566 is held by the School on behalf of the Ministry of Education. These funds have been provided by the Ministry as part of the school's 5 Year Agreement funding for upgrades to the school's buildings and include retentions on the projects, if applicable. The funds are required to be spent in 2025 on Crown owned school buildings.

Of the \$345,675 Cash and Cash Equivalents, \$21,725 of Revenue Received in Advance is held by the School, as disclosed in note 11.

## 8. Accounts Receivable

	2024 Actual	2024 Budget (Unaudited)	2023 Actual
	\$	\$	\$
Receivables	4,600	-	-
Te Puke Transport Network	1,900	-	5,781
Banking Staffing Underuse	-	-	12,993
Teacher Salaries Grant Receivable	54,965	55,000	39,880
	<u>64,167</u>	<u>55,000</u>	<u>58,654</u>
Receivables from Exchange Transactions	6,500	-	5,781
Receivables from Non-Exchange Transactions	57,667	55,000	52,873
	<u>64,167</u>	<u>55,000</u>	<u>58,654</u>

## 9. Inventories

	2024 Actual	2024 Budget (Unaudited)	2023 Actual
	\$	\$	\$
School Uniforms	15,268	-	-
	<u>15,268</u>	<u>-</u>	<u>-</u>

## 10. Investments

The School's investment activities are classified as follows:

	2024 Actual	2024 Budget (Unaudited)	2023 Actual
	\$	\$	\$
Current Asset			
Short-term Bank Deposits	15,800	15,800	15,800
Non-current Asset			
Long-term Bank Deposits	-	-	-
Total Investments	<u>15,800</u>	<u>15,800</u>	<u>15,800</u>

## 11. Property, Plant and Equipment

2024	Opening Balance (NBV) \$	Additions \$	Disposals \$	Impairment \$	Depreciation \$	Total (NBV) \$
Land	20,000	-	-	-	-	20,000
Buildings	247,314	-	-	-	(15,487)	231,827
Furniture and Equipment	55,863	15,732	(30,805)	-	(9,346)	31,444
Information and Communication Technology	46,589	-	-	-	(13,865)	32,724
Motor Vehicles	23,526	-	-	-	(8,746)	14,780
Leased Assets	9,092	-	-	-	(5,636)	3,456
Library Resources	1,557	-	-	-	(194)	1,363
	<u>403,941</u>	<u>15,732</u>	<u>(30,805)</u>	<u>-</u>	<u>(53,274)</u>	<u>335,594</u>

The net carrying value of furniture and equipment held under a finance lease is \$3,456 (2023: \$1,363)

### Restrictions

With the exception of the contractual restrictions related to the above noted finance leases, there are no restrictions over the title of the school's property, plant and equipment, nor are any property, plant and equipment pledged as security for liabilities.



	2024 Cost or Valuation \$	2024 Accumulated Depreciation \$	2024 Net Book Value \$	2023 Cost or Valuation \$	2023 Accumulated Depreciation \$	2023 Net Book Value \$
Land	20,000	-	20,000	20,000	-	20,000
Buildings	366,439	(134,612)	231,827	368,743	(121,429)	247,314
Furniture and Equipment	161,680	(130,236)	31,444	176,753	(120,890)	55,863
Information and Communication Technology	86,231	(53,507)	32,724	88,020	(41,431)	46,589
Motor Vehicles	56,343	(41,563)	14,780	56,343	(32,817)	23,526
Leased Assets	21,640	(18,184)	3,456	28,776	(19,684)	9,092
Library Resources	43,109	(41,746)	1,363	43,109	(41,552)	1,557
	<u>755,442</u>	<u>(419,848)</u>	<u>335,594</u>	<u>781,744</u>	<u>(377,803)</u>	<u>403,941</u>

## 12. Accounts Payable

	2024 Actual \$	2024 Budget (Unaudited) \$	2023 Actual \$
Creditors	5,301	15,000	23,186
Accruals	7,920	5,000	3,500
Employee Entitlements - Salaries	54,965	55,000	38,140
Employee Entitlements - Leave Accrual	2,284	-	2,395
	<u>70,470</u>	<u>75,000</u>	<u>67,221</u>
Payables for Exchange Transactions	70,470	75,000	67,221
Payables for Non-exchange Transactions - Taxes Payable (PAYE and Rates)	-	-	-
Payables for Non-exchange Transactions - Other	-	-	-
	<u>70,470</u>	<u>75,000</u>	<u>67,221</u>

The carrying value of payables approximates their fair value.

## 13. Revenue Received in Advance

	2024 Actual \$	2024 Budget (Unaudited) \$	2023 Actual \$
Grants in Advance - Ministry of Education	2,864	-	-
Other revenue in Advance	18,861	-	15,000
	<u>21,725</u>	<u>-</u>	<u>15,000</u>



#### 14. Provision for Cyclical Maintenance

	2024 Actual	2024 Budget (Unaudited)	2023 Actual
Provision at the Start of the Year	\$ 46,840	\$ 28,000	\$ 31,500
Increase to the Provision During the Year	49,324	4,000	15,340
Use of the Provision During the Year	-	-	-
Other Adjustments	-	-	-
Provision at the End of the Year	<u>96,164</u>	<u>32,000</u>	<u>46,840</u>
Cyclical Maintenance - Current	35,357	-	-
Cyclical Maintenance - Non current	60,807	32,000	46,840
	<u>96,164</u>	<u>32,000</u>	<u>46,840</u>

The School's cyclical maintenance schedule details annual painting to be undertaken. The costs associated with this annual work will vary depending on the requirements during the year. This plan is based on the schools 10 Year Property Plan / [other source of evidence]

#### 15. Finance Lease Liability

The School has entered into a number of finance lease agreements for computers and other ICT equipment. Minimum lease payments payable:

	2024 Actual	2024 Budget (Unaudited)	2023 Actual
No Later than One Year	\$ 5,738	\$ 5,000	\$ 5,790
Later than One Year and no Later than Five Years	2,403	500	8,142
Later than Five Years	-	-	-
Future Finance Charges	-	-	-
	<u>8,141</u>	<u>5,500</u>	<u>13,932</u>
Represented by			
Finance lease liability - Current	5,738	5,000	5,790
Finance lease liability - Non current	2,403	500	8,142
	<u>8,141</u>	<u>5,500</u>	<u>13,932</u>

#### 16. Funds Held for Capital Works Projects

During the year the School received and applied funding from the Ministry of Education for the following capital works projects. The amount of cash held on behalf of the Ministry for capital works project is included under cash and cash equivalents in note 8, and includes retentions on the projects, if applicable.

	2024 Project Number	Opening Balances \$	Receipts from MOE \$	Payments \$	Board Contributions \$	Closing Balances \$
Water Tank / Bore	237787	29,586	-	(41,276)	8,754	(2,936)
AMS Outdoor	233997	22,497	175,859	(20,790)	-	177,566
		-	-	-	-	-
Totals		<u>52,083</u>	<u>175,859</u>	<u>(62,066)</u>	<u>8,754</u>	<u>174,630</u>

#### Represented by:

Funds Held on Behalf of the Ministry of Education  
Funds Receivable from the Ministry of Education

177,566  
(2,936)



	2023 Project Number	Opening Balances \$	Receipts from MOE \$	Payments \$	Board Contributions \$	Closing Balances \$
Canopy	237787	-	116,539	(237,187)	(120,646)	-
Water Tank / Bore	233997	-	41,432	(11,846)	-	29,586
AMS Outdoor	233999	-	33,786	(11,289)	-	22,497
						-
Totals		-	191,757	(260,322)	(120,646)	52,083

**Represented by:**

Funds Held on Behalf of the Ministry of Education  
Funds Receivable from the Ministry of Education

52,083

-

**17. Te Puke Transport Network**

Otamarakau School is the lead school funded by the Ministry of Education to provide x services to its cluster of schools.

	2024 Actual \$	2024 Budget (Unaudited) \$	2023 Actual \$
Opening Balance	1,900	-	3,501
Distributable Income for the year	-	-	4,180
Distributions Made	-	-	(5,781)
Closing Balance	1,900	-	1,900

**18. Related Party Transactions**

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the School. The School enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the School would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.



**19. Remuneration**

*Key management personnel compensation*

Key management personnel of the School include all Board members, Principal, Deputy Principals and Heads of Departments.

	2024 Actual \$	2023 Actual \$
<i>Board Members</i>		
Remuneration	1,265	1,210
 <i>Leadership Team</i>		
Remuneration	231,598	230,553
Full-time equivalent members	2	2
 Total key management personnel remuneration	232,863	231,763

There are 6 members of the Board excluding the Principal. The Board has held 8 full meetings of the Board in the year. As well as these regular meetings, including preparation time, the Presiding member and other Board members have also been involved in ad hoc meetings to consider student welfare matters, and sub committee meetings, including Finance and Property.

*Principal 1*

The total value of remuneration paid or payable to the Principal was in the following bands:

	2024 Actual \$000	2023 Actual \$000
Salaries and Other Short-term Employee Benefits:		
Salary and Other Payments	110-120	60-70
Benefits and Other Emoluments	3-4	1-2
Termination Benefits	-	-

*Principal 2*

The total value of remuneration paid or payable to the Principal was in the following bands:

	2024 Actual \$000	2023 Actual \$000
Salaries and Other Short-term Employee Benefits:		
Salary and Other Payments	-	60-70
Benefits and Other Emoluments	-	1-2
Termination Benefits	-	-

*Other Employees*

The number of other employees with remuneration greater than \$100,000 was in the following bands:

Remuneration \$000	2024 FTE Number	2023 FTE Number
100 - 110	2	2
110 - 120	-	-
120 - 130	-	-
	2.00	2.00

The disclosure for 'Other Employees' does not include remuneration of the Principal.



## 20. Compensation and Other Benefits Upon Leaving

The total value of compensation or other benefits paid or payable to persons who ceased to be board members, committee members, or employees during the financial year in relation to that cessation and number of persons to whom all or part of that total was payable was as follows:

	2024 Actual \$0	2023 Actual \$0
Total Number of People	-	-

## 21. Contingencies

There are no contingent liabilities (except as noted below) and no contingent assets as at 31 December 2024 (Contingent liabilities and assets at 31 December 2023: nil).

### Holidays Act Compliance – Schools Payroll

The Ministry of Education performs payroll processing and payments on behalf of boards, through payroll service provider, Education Payroll Limited.

The Ministry continues to review the Schools Sector Payroll to ensure compliance with the Holidays Act 2003. An initial remediation payment has been made to some current school employees. The Ministry is continuing to perform detailed analysis to finalise calculations and the potential impacts of specific individuals. As such, this is expected to resolve the liability for school boards.

### Pay Equity and Collective Agreement Funding Wash-up

In 2024 the Ministry of Education provided additional funding for both the Support Staff in Schools' Collective Agreement (CA) Settlement and the Teacher Aide Pay Equity Settlement. At the date of signing the financial statements the School's final entitlement for the year ended 31 December 2024 has not yet been advised. The School has therefore not recognised an asset or a liability regarding this funding wash-up, which is expected to be settled in July 2025.

## 22. Commitments

### (a) Capital Commitments

At 31 December 2024, the Board had capital commitments of \$177,566 (2023:\$52,083) as a result of entering the following contracts:

Contract Name	2024 Capital Commitment \$
AMS Outdoor	177,566
<b>Total</b>	<b>177,566</b>

The Board receives funding from the Ministry of Education for Capital Works which is disclosed in note 16.

### (b) Operating Commitments

As at 31 December 2024, the Board has not entered into any contracts:



### 23. Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

#### Financial assets measured at amortised cost

	2024 Actual \$	2024 Budget (Unaudited) \$	2023 Actual \$
Cash and Cash Equivalents	345,675	92,350	153,962
Receivables	64,167	55,000	58,654
Investments - Term Deposits	15,800	15,800	15,800
Total financial assets measured at amortised cost	<u>425,642</u>	<u>163,150</u>	<u>228,416</u>

#### Financial liabilities measured at amortised cost

Payables	70,470	75,000	67,221
Finance Leases	8,141	5,500	13,932
Total financial liabilities measured at amortised cost	<u>78,611</u>	<u>80,500</u>	<u>81,153</u>

### 24. Events After Balance Date

There were no significant events after the balance date that impact these financial statements.

### 25. Comparatives

There have been a number of prior period comparatives which have been reclassified to make disclosure consistent with the current year.





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## INDEPENDENT AUDITOR'S REPORT

### TO THE READERS OF OTAMARAKAU SCHOOL'S FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2024

The Auditor-General is the auditor of Otamarakau School (the school). The Auditor-General has appointed me, Michael Lim, using the staff and resources of BDO Tauranga, to carry out the audit of the financial statements of the school on his behalf.

#### Opinion

We have audited the financial statements of the School on pages 2 to 19, that comprise the statement of financial position as at 31 December 2024, the statement of comprehensive revenue and expense, statement of changes in net assets/equity and statement of cash flows for the year ended on that date, and the notes to the financial statements that include accounting policies and other explanatory information.

In our opinion the financial statements of the School:

- present fairly, in all material respects:
  - its financial position as at 31 December 2024; and
  - its financial performance and cash flows for the year then ended; and
- comply with generally accepted accounting practice in New Zealand in accordance with Public Sector Benefit Entity Standards Reduced Disclosure Regime as applicable to entities that qualify as Tier 2.

Our audit was completed on 11 June 2025. This is the date at which our opinion is expressed.

The basis for our opinion is explained below. In addition, we outline the responsibilities of the Board and our responsibilities relating to the financial statements, we comment on other information, and we explain our independence.

#### Basis for our opinion

We carried out our audit in accordance with the Auditor-General's Auditing Standards, which incorporate the Professional and Ethical Standards and the International Standards on Auditing (New Zealand) issued by the New Zealand Auditing and Assurance Standards Board. Our responsibilities under those standards are further described in the Responsibilities of the auditor section of our report.

We have fulfilled our responsibilities in accordance with the Auditor-General's Auditing Standards.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Responsibilities of the Board for the financial statements

The Board is responsible on behalf of the school for preparing financial statements that are fairly presented and that comply with generally accepted accounting practice in New Zealand.

The Board is responsible for such internal control as it determines is necessary to enable it to prepare financial statements that are free from material misstatement, whether due to fraud or error.

**PARTNERS:** Fraser Lellman CA Janine Hellyer CA Paul Manning CA Donna Taylor CA Linda Finlay CA Michael Lim CA

BDO New Zealand Ltd, a New Zealand limited company, is a member of BDO International Limited, a UK company limited by guarantee, and forms part of the international BDO network of independent member firms. BDO New Zealand is a national association of independent member firms which operate as separate legal entities.

In preparing the financial statements, the Board is responsible on behalf of the school for assessing the school's ability to continue as a going concern. The Board is also responsible for disclosing, as applicable, matters related to going concern and using the going concern basis of accounting, unless there is an intention to close or merge the school, or there is no realistic alternative but to do so.

The Board's responsibilities arise from section 134 of the Education and Training Act 2020.

### **Responsibilities of the auditor for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements, as a whole, are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.

Reasonable assurance is a high level of assurance but is not a guarantee that an audit carried out in accordance with the Auditor-General's Auditing Standards will always detect a material misstatement when it exists. Misstatements are differences or omissions of amounts or disclosures and can arise from fraud or error. Misstatements are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of readers taken on the basis of these financial statements.

For the budget information reported in the financial statements, our procedures were limited to checking that the information agreed to the school's approved budget.

We did not evaluate the security and controls over the electronic publication of the financial statements.

As part of an audit in accordance with the Auditor-General's Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. Also:

- We identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- We obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the school's internal control.
- We evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Board.
- We conclude on the appropriateness of the use of the going concern basis of accounting by the Board and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the school's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the school to cease to continue as a going concern.
- We evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- We assess the risk of material misstatement arising from the school payroll system, which may still contain errors. As a result, we carried out procedures to minimise the risk of material errors arising from the system that, in our judgement, would likely influence readers' overall understanding of the financial statements.

We communicate with the Board regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Our responsibilities arise from the Public Audit Act 2001.

#### **Other information**

The Board is required to prepare an annual report which includes the annual financial statements and the audit report, as well as a Statement of Variance, a Report on how the school has given effect to Te Tiriti o Waitangi, an Evaluation of the School's Students' Progress and Achievement, a Statement of Compliance with Employment Policy, and a Statement of KiwiSport funding. The Board is responsible for the other information that it presents alongside its financial statements.

The other information obtained at the date of our audit report includes copies of the Statement of Variance, Report on how the school has given effect to Te Tiriti o Waitangi, Evaluation of the School's Students' Progress and Achievement, Statement of Compliance with Employment Policy, and Statement of KiwiSport funding

Our opinion on the financial statements does not cover the other information and we do not express any form of audit opinion or assurance conclusion thereon. In connection with our audit of the financial statements, our responsibility is to read the other information. In doing so, we consider whether the other information is materially inconsistent with the financial statements, or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If, based on our work, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

#### **Independence**

We are independent of the school in accordance with the independence requirements of the Auditor-General's Auditing Standards, which incorporate the independence requirements of Professional and Ethical Standard 1 *International Code of Ethics for Assurance Practitioners (including International Independence Standards) (New Zealand) (PES 1)* issued by the New Zealand Auditing and Assurance Standards Board.

Other than the audit, we have no relationship with, or interests in, the school.

A handwritten signature in black ink that reads "Michael Lim". The signature is written in a cursive style with a large, looped initial "M".

Michael Lim  
BDO Tauranga  
On behalf of the Auditor-General  
Tauranga, New Zealand